

Detailed Information for Application Confirmation

Dear Dharma Friends,

The Six-Armed Mahakala empowerment and retreat, organized by the Shangpa Kagyu Team Asia, under the direction of His Eminence Kyabje Kalu Rinpoche, will be commencing.

Course Schedule

Jan. 26th, 2019 Six-Armed Mahakala Empowerment

18:30-21:30

Jan. 27th -30th, 2019 Teachings and Retreat Practice

09:30-12:30 14:30-17:30 19:30-21:30

Retreat Location

Chiang Mai, Thailand

Horizon Village & Resort

Address: 200 Moo.7, Doi Saket Road, T. Chongdaoi, Chiang Mai, Thailand

Retreat Fees

The fee for the twin-bed room is USD\$520 per person, it includes:

- * 6 Nights' accommodation from Jan. 25th to Jan. 31th, 2019
(You will be sharing a park-view twin-bed room with another dharma friend)
- * a vegetarian dinner on Jan. 25th, three vegetarian meals from Jan. 26th to Jan. 30th, and a vegetarian breakfast on Jan. 3th, 2019
- * airport pick-up on Jan. 25th and airport drop-off on Jan. 31th, 2019
(We will inform you the shuttle bus schedule later. If your arrival does not meet any of the schedule times, you will have to arrange your own transportation at your own expenses.)
- * conference fees

If you want a single room, please apply to mahakala@paldenshangpa.org for an upgrade. The cost of a single-bed room is USD\$690 per person.

Deadline for Application Confirmation

Please complete the payment by Dec. 18th, 2018

Application Confirmation Rules

Confirmation is based on successful payment within the closing date, and mail to mahakala@paldenshangpa.org with the following information in full.

- * Name used for registration*
- * Gender *
- * Proof of successful payment*
- * We-chat contact
- * Telephone number
- * Whether you would like to apply for a room upgrade (for a Single room)

Payment Methods

PayPal: mahakala@paldenshangpa.org

Alipay: mahakala@paldenshangpa.org

Accommodation & Seating Arrangement Rules

- ▶ Due to the hotel's capacity, please confirm your application as soon as possible. We will make arrangements for accommodation in accordance to the following rules:
- ▶ For participants who confirm their application before Dec 7th,2018 accommodation and seating will be arranged according to the submission time of your registration.
- ▶ For participants who confirm their applications between Dec 8 to Dec 18th, 2018, the registration sequence will become in-valid and our arrangements will be a first-come first serve basis using the submission time of your registration.
- ▶ When the number of successful applications exceeds the hotel's capacity, we would inform you **within 24 hours** after receiving your **proof of successful payment** and refund your payment. In that case, you need to arrange your own accommodation at your own expense and pay for 'the Conference Participation Fee' of USD\$30 per person per day.

Announcement

- ▶ Due to the hotel's capacity, the availability of single person bedrooms is limited. If you want a single room, please contact mahakala@paldenshangpa.org for an upgrade. We will mail an **Upgrade Confirmation Letter** for successful applicants. Please pay the remaining balance to ensure your reservation of the single room **within 24 hours** of receiving the Upgrade Confirmation Letter. For

those who plan to pay the outstanding balance prior receiving the Upgrade Confirmation Letter, we will contact you and refund the outstanding balance.

- ▶ Due to the hotel's capacity, participants who book the last 10 rooms within the hotel, will be re-arranged to stay at a nearby hotel on Jan 30th, 2019.
- ▶ Accommodation Arrangement is only for people who complete the retreat fees payment. If in any case, you will not be able to take part in the retreat or have to leave half way, there will be no refunds available. Your payment deducted the expenses of room reservation and event preparation, will be used as donations for this retreat.
- ▶ Your understanding and cooperation will be highly appreciated.

Kindly Notice

- ▶ When you complete the confirmation procedure, you will receive a serial number. This number will be used to issue you an 'identification card' during the retreat. Please keep it properly.
- ▶ Please mail us your flight information after you have booked the ticket, it will help you get a convenient shuttle bus schedule arrangement for pick-up and drop-off service.
- ▶ If you would like to make donations to support this retreat, please contact us via email: mahakala@paldenshangpa.org

Dec. 3rd,2018

With Love and Respect from Shangpa Kagyu Asia Team